**QUICKBOOKS® 2013**

**REGISTER EDUCATIONAL**

**TRIAL VERSION**

You may use QuickBooks for 30 days without registering the program. To use the Trial Version for 160 days, you must Register QuickBooks. Register QuickBooks is available on the Help menu only if you have not yet registered your copy of QuickBooks. You can verify that your copy of QuickBooks is registered by pressing the F2 key when QuickBooks is open. If the Product Information window displays REGISTERED, nothing further needs to be done. If, however, it displays UNREGISTERED, you will need to complete the registration process. To do so, make sure to have your License Number and Product Number available. They are located on the cover of the QuickBooks Trial Version CD.

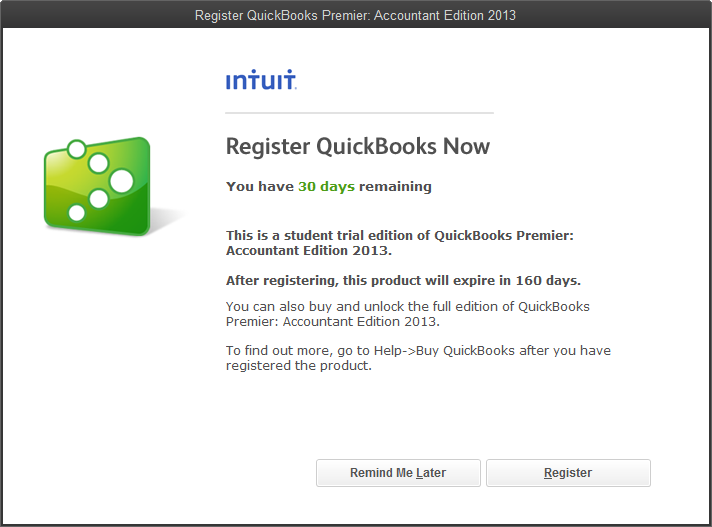


Register QuickBooks

If a Register QuickBooks Premier: Accountant Edition 2013 screen does not automatically appear, click the **Help** menu and click **Register QuickBooks**

* As QuickBooks is updated by Intuit, the screens you see may change. Most of the registration information required is the same. So, if the screens you see are different from the ones displayed in the text, complete the information in the order presented by QuickBooks.
* Remember, **Register QuickBooks** is available on the Help menu only if you have not yet registered the software.

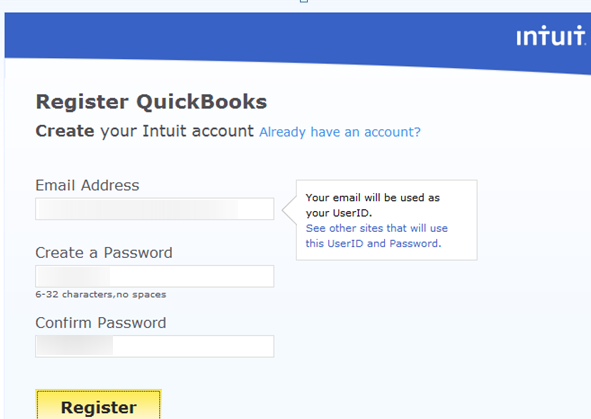
Click **Register** on the Register QuickBooks screen



If you are online, you will be instructed to setup an Intuit Account

Click **Don’t have an account** on the first screen

You will get a screen to Register QuickBooks and Create your Account



Enter your email address, enter a password, and then enter your password a second time

Click **Register**

Complete the information to Review your Customer Account

* If the order sequencing or the questions change from the list below, answer everything that appears with your actual information.

Enter the information for the fields with an asterisk as follows:

Company Information:

Country: **United States**

Company name: **Student**

Industry: **Other**

Address 1: Enter your actual address

City: Enter your city

State: Enter your state

Zip/Postal Code: Enter your Zip or Postal Code

Business Phone: Enter your phone number

Primary Contact:

First Name: Your first name

Last Name: Your last name

Job Title: Other

Work Phone: Your phone number

Email Address: Enter your email address again

In the next section, click the drop-down list arrow and then click on the appropriate answer:

Tell us about your company Contacts:

1. Is this your company’s first version of QuickBooks: **Yes** (unless you own a previous version of the program)
2. Where did you get this copy of QuickBooks?: **Other**
3. Number of full & part-time employees on your payroll?: **None, just myself**
4. Does your company
   1. Accept credit cards? **No**
   2. Print checks? **Yes**
   3. Use a payroll service or payroll software? **No**

For Accountants, Intuit ProAdvisors, and Intuit Solution Providers

Are you an Accountant, Intuit ProAdvisor, or Intuit Solution Provider? **No**

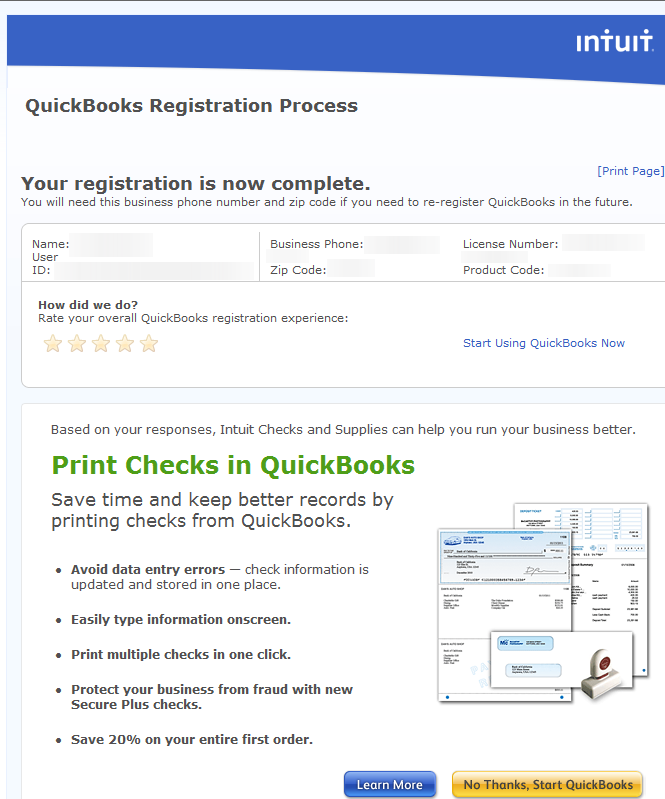
Click **Next**

On the QuickBooks Registration – Confirmation screen:

Click **Start Using QuickBooks Now** under your Product Code

**OR**

Click **No Thanks, Start QuickBooks** at the bottom of the screen



Your license and product codes

Your Phone and Zip

Your name and email

Verify that your copy of QuickBooks is registered by pressing the F2 key when QuickBooks is open. The Product Information window should display REGISTERED.